

REGISTERED COMPANY: 5186761 (England & Wales)
REGISTERED CHARITY: 254407

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

FOR

ISLE OF WIGHT MENCAP

ISLE OF WIGHT MENCAP

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ISLE OF WIGHT MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).

Objects of the Charity, Principal Activities and Organisation of our Work

The objects of the Charity are to provide help and support to all people with a learning disability on the Isle of Wight. This means any developmental disability of the mind and any associated condition however caused and whether mild, moderate or severe. The Charity exists to support them, their families, dependents and carers and to advance learning and understanding about all aspects of people with a learning disability.

We also exist to provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have learning disabilities with the object of improving their conditions of life.

The Charity operates by running a number of projects, including a centre providing personal development services, supporting a People First project and a variety of other activities.

The Charity operates so that the Trustees meet regularly to manage its affairs. There are no full time employees providing administrative support, but in some of the projects there are full time employees who run those projects. We are very grateful for the support of the volunteers who support our projects and without whom they would not be possible. Some of our funding is provided by the income from a charity shop, which the Charity runs.

Transaction and Financial Position

The Statement of Financial Activities shows net income for the year of £455279 and total resources expended of £411162. The net movement in funds for the year was £59327 and the total funds at the year end was £1007165.

Our major sources of income are contracts received from individual personal budgets and the income from the operation of our charity shop. We sometimes receive significant bequests.

Tangible Fixed Assets for use by the Charity

Details of movement in fixed assets are set out on page 10 of the accounts. The major asset is the property at Haylands Farm and the major investment asset is a stocks and shares account valued at the year end at £130903.

Directors and Trustees

All directors of the company are also trustees of the Charity and there are no other trustees. The trustees named on page 2 served during the year. The Board has the power to appoint additional trustees as it considers fit to do so.

Risk Management

Trustees actively review the major risks on a regular basis which the Charity faces and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate significant risks.

Reserve Capital

The charity holds cash reserves to allow for a number of contingencies and in the current balances, the following sums are allocated:

Haylands Farm/Shop Redundancy Provision: £60,000

Haylands Farm - Farmhouse Renovation: £30,000

Haylands Farm/Other - Development of Service Projects: £10,000

ISLE OF WIGHT MENCAP

REPORT OF THE TRUSTEES - CONTINUED

FOR THE YEAR ENDED 31 MARCH 2017

Trustees Responsibilities in Relation to the Financial Statements

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiners

A resolution proposing Mackenzies be re-appointed as Accountants and Independent Examiners of the Charity was put before the Annual General Meeting and approved.

Approval

This report was approved by the Board of Directors and Trustees on 21 November 2017 and signed on its behalf by:

MR D DOWNER
Trustee - Treasurer

List of current trustees

Mr R Goodfellow	Mr J Baker
Mr J Phillips	Mr F Cook
Mr J Ambrose	Mrs I Dolby
Mr D V Downer	Mr C Hardie
	Mr S Martin
	Mr I Robinson
	Mrs A Taylor
	Mr S Watkin

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ISLE OF WIGHT MENCAP

I report on the accounts for the year ended 31 March 2017 set out on pages four to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Venetia Coombs
ACA FCCA
Mackenzies
Chartered Accountants
1 Langley Court
Pyle Street
Newport
Isle of Wight
PO30 1LA

Dated: 21 November 2017

ISLE OF WIGHT MENCAP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2017

	2017 Unrestricted funds £	2017 Restricted funds £	2017 Total funds £	2016 Total funds £
INCOMING RESOURCES				
Incoming resources from generated funds				
<i>Voluntary income</i>				
Donations and gifts	12,825	-	12,825	62,707
<i>Activities for generating funds</i>				
Shop income	33,187	-	33,187	39,004
Investment income and interest	3,311	-	3,311	2,219
Rent & minibus income	6,288	-	6,288	7,620
Fund raising	1,822	-	1,822	4,159
Other activities	6,933	-	6,933	-
Incoming resources from charitable activities				
Grants and contracts	356,628	-	356,628	332,765
Farm sales	34,285	-	34,285	1,270
Total incoming resources	455,279	-	455,279	449,744
RESOURCES EXPENDED				
Cost of generating funds				
Cost of fund raising trading	34,369	-	34,369	33,346
Charitable activities				
Haylands Farm	354,042	-	354,042	335,649
Donations	15,936	-	15,936	9,244
Governance costs	6,815	-	6,815	6,626
Total resources expended	411,162	-	411,162	384,865
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS/LOSSES				
	44,117	-	44,117	64,879
Other recognised gains/losses				
Gain/(loss) on revaluation of investments	15,210	-	15,210	(2,549)
NET MOVEMENT IN FUNDS	59,327	-	59,327	62,330
RECONCILIATION OF FUNDS				
Total funds brought forward	947,838	-	947,838	885,508
Total funds carried forward	1,007,165	-	1,007,165	947,838

ISLE OF WIGHT MENCAP

BALANCE SHEET

AS AT 31 MARCH 2017

		2017		2016	
		Unrestricted funds		Unrestricted funds	
		£	£	£	£
FIXED ASSETS	Notes				
Tangible assets	3		520,092		502,180
Investments	4		130,903		115,193
			<hr/>		<hr/>
			650,995		617,373
CURRENT ASSETS					
Stock		24,446		6,763	
Debtors	5	52,973		38,000	
Cash at bank and in hand	6	300,139		304,148	
			<hr/>		<hr/>
			377,558		348,911
CREDITORS					
Amounts falling due in one year	7	(21,388)		(18,446)	
			<hr/>		<hr/>
NET CURRENT ASSETS			356,170		330,465
			<hr/>		<hr/>
NET ASSETS			1,007,165		947,838
			<hr/> <hr/>		<hr/> <hr/>
UNRESTRICTED FUNDS					
General fund	8		872,339		829,468
Investment fund	8		134,826		118,370
			<hr/>		<hr/>
TOTAL FUNDS			1,007,165		947,838
			<hr/> <hr/>		<hr/> <hr/>

ISLE OF WIGHT MENCAP

BALANCE SHEET - CONTINUED

AS AT 31 MARCH 2017

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 21 November 2017 and were signed on its behalf by:

MR D DOWNER
Trustee - Treasurer

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (effective 1 January 2015).

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Tractor and motor vehicles	- 20% reducing balance
Computers	- 20% reducing balance
Other plant and machinery etc.	- 10% reducing balance
Farm buildings	- Not depreciated
Farm building improvements, fixtures and fittings etc.	- 10% reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. During the years ended 31st March 2017 and 31st March 2016 there were no restricted funds.

2. NET INCOMING/(OUTGOING RESOURCES)	2017	2016
	£	£
Net resources are stated after charging/(crediting):		
Depreciation - owned assets	19,159	20,272

3. TANGIBLE FIXED ASSETS

See the table on page 10 of the financial statements.

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

4. INVESTMENTS	Quoted £	Total £
Market value at 1st April 2016	115,193	116,947
Additions	3,082	24,981
Disposals	(2,582)	(24,186)
Net unrealised investment gains	15,210	(2,549)
	<u>130,903</u>	<u>115,193</u>
Market value at 31st March 2017	<u>130,903</u>	<u>115,193</u>
See the table on page 11 of the financial statements.		
5. DEBTORS	2017 £	2016 £
Farm debtors	49,151	34,924
WMC Investment Managers account	3,822	3,076
	<u>52,973</u>	<u>38,000</u>
6. CASH AT BANK AND IN HAND		
High interest business accounts	137,529	176,977
Cash at bank	161,731	126,589
Cash in hand	879	582
	<u>300,139</u>	<u>304,148</u>
High interest business accounts		
General account	-	-
Farm account	120,564	160,018
Shop account	16,965	16,959
	<u>137,529</u>	<u>176,977</u>
Cash at bank		
General bank account	17,882	30,749
Haylands Farm account	49,563	44,804
Haylands housing account	67,162	-
Haylands Ryde shop account	7,215	-
Mencap shop account	19,909	51,036
	<u>161,731</u>	<u>126,589</u>
Cash in hand		
Farm	829	532
Shop	50	50
	<u>879</u>	<u>582</u>

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
7. CREDITORS: AMOUNTS FALLING DUE IN ONE YEAR		
Grant unused - to be repaid	10,534	10,534
Creditors - Haylands Farm	7,924	4,982
Accrual - accountancy and independent examination	2,730	2,730
Deposit held - farmhouse	200	200
	<u>21,388</u>	<u>18,446</u>

8. MOVEMENT IN FUNDS

	At 1st April 2016 £	Net movement in funds £	At 31st March 2017 £
Unrestricted funds			
General fund	829,468	42,871	872,339
Investment fund	118,370	16,456	134,826
TOTAL FUNDS	<u>947,838</u>	<u>59,327</u>	<u>1,007,165</u>

Net movement in funds included in the above are as follows:

	Incoming resources £	Resources Expended £	Gain on revaluation of investments £	Movement in funds £
Unrestricted funds				
General fund	452,042	(409,171)	-	42,871
Investment fund	3,237	(1,991)	15,210	16,456
TOTAL FUNDS	<u>455,279</u>	<u>(411,162)</u>	<u>15,210</u>	<u>59,327</u>

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

3. TANGIBLE FIXED ASSETS

	Farm Buildings and Improvements £	Farm Equipment £	Tractor and Motor Vehicle £	Craft Equipment £	Shop Equipment £	Office Equipment and Computers £	Total £
Cost							
At 1st April 2016	510,732	88,527	79,158	1,649	2,998	12,808	695,872
Additions	26,969	2,266	15,884	-	-	1,360	46,479
Disposals	-	-	(47,988)	-	-	-	(47,988)
At 31st March 2017	537,701	90,793	47,054	1,649	2,998	14,168	694,363
Depreciation							
At 1st April 2016	66,570	49,819	61,987	1,506	2,456	11,353	193,691
Charge	10,007	4,097	4,612	14	54	375	19,159
Disposals	-	-	(38,579)	-	-	-	(38,579)
At 31st March 2017	76,577	53,916	28,020	1,520	2,510	11,728	174,271
Net book values							
At 1st April 2016	444,162	38,708	17,171	143	542	1,455	502,181
At 31st March 2017	461,124	36,877	19,034	129	488	2,440	520,092

ISLE OF WIGHT MENCAP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

4. INVESTMENTS

Holding	At 1st April 2016 £	Additions £	Disposals £	Unrealised Gain / (Loss) £	At 31st March 2017 £
7387.31 Schroder Unit Tst Tokyo Z Inc	3,352			1,179	4,531
1400 UK 2-5% I/L Stock	4,804			368	5,172
4700 FIL Inv Services UK	4,112	1,556		198	5,866
915 First State Inv Gbl Emg Mkts Leader	4,340			1,284	5,624
5550 Standard Life Invs Gbl	4,500			17	4,517
3875 M & G Investment Man Opt Inc	4,108	1,526		211	5,845
100 Findlay Park Fds American USD Dis	5,720			1,710	7,430
5088.77 BNY Mellon Fd Mgr Newton Asian Income C Inc	5,387			1,148	6,535
5550 Jupiter UT managers UK	8,618			2,185	10,803
5639.9001 Threadneedle Inv Uk Equity	7,211			927	8,138
1100 Blackrock FM Ltd	4,690			1,059	5,749
1960 Artemis Fd Mngers Income I Inc	4,252			496	4,748
3430 Axa Investment Man US Sht Dur	3,291			25	3,316
3870 Capita Financial CF Miton UK	7,093			237	7,330
5450 Old Mut Inv Mgmt Old Mut UK Alpha	5,532			877	6,409
37 Verrazzano Capital Advantage EURP	3,859			990	4,849
2615 JPMorgan Am UK Ltd US Equity	5,860			1,812	7,672
9200 Legal & General UT UK Property I Inc	4,952			(30)	4,922
3360 L&G UT all stocks Gilt Index Trust	4,008			195	4,203
2628.629 BNY Mellon Fd Mgr Newton Gbl Dynamic BD E:	2,582		(2,582)		-
12395 STd Life Invs UK Eqty Income Zni Inc Nav	6,806			165	6,971
5910 UK Commercial Prop Ord GBP 0.25	4,932			151	5,083
3650 Aviva Investors Fu Multi-Strategy Target 2 Ins	3,680			(122)	3,558
1046 INT Public Partner Ord GBP0.0001	1,504			128	1,632
	<u>115,193</u>	<u>3,082</u>	<u>(2,582)</u>	<u>15,210</u>	<u>130,903</u>

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

GENERAL ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
INCOMING RESOURCES		
Incoming resources from generated funds		
Donations	350	25,594
Subscriptions	95	-
<i>Activities for generating funds</i>		
Minibus hire	-	450
	<hr/>	<hr/>
Total incoming resources	445	26,044
	<hr/> <hr/>	<hr/> <hr/>
RESOURCES EXPENDED		
Charitable Activities		
Donations	1,500	9,244
Haylands support	2,096	-
Governance costs		
Printing, stationery, postage and advertising	157	134
Accountancy	2,760	2,730
Insurance	1,469	-
Travel and subsistence	-	871
Sundries	250	976
Depreciation: office equipment	188	57
	<hr/>	<hr/>
Total resources expended	8,420	14,012
	<hr/> <hr/>	<hr/> <hr/>
Net income / (expenditure)	(7,975)	12,032
	<hr/>	<hr/>

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

INVESTMENT FUND

FOR THE YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
INCOMING RESOURCES		
Incoming resources from generated funds		
<i>Activities for generating funds</i>		
Dividends & interest received	3,218	2,933
Profit/(loss) on sale of shares	19	(793)
Total incoming resources	<u>3,237</u>	<u>2,140</u>
RESOURCES EXPENDED		
Governance costs		
Investment manager fees	1,991	1,858
Total resources expended	<u>1,991</u>	<u>1,858</u>
Net income / (expenditure)	1,246	282
Other recognised gains/losses		
Gain/(loss) on revaluation of investments	15,210	(2,549)
Net movement in funds	<u>16,456</u>	<u>(2,267)</u>

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

HAYLANDS FARM

FOR THE YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
INCOMING RESOURCES		
Incoming resources from Charitable activities		
<i>Sales</i>		
General	22,236	18,664
Craft and cookery	23,248	5,310
Livestock	-	-
	<u>45,484</u>	<u>23,974</u>
<i>Cost of sales</i>		
Opening stock	6,763	6,881
Livestock purchases	-	540
Foodstuff purchases	3,037	2,888
General purchases	25,845	19,158
Closing stock	(24,446)	(6,763)
	<u>(11,199)</u>	<u>(22,704)</u>
Gross profit on farm sales	34,285	1,270
Voluntary income		
Donations	12,380	37,113
Activities for generating funds		
Cans	50	889
Rent received	6,288	7,170
Grants	1,500	1,500
Student fees received	346,660	327,786
Interest received	68	70
Respite	8,468	3,479
John's Club	6,933	-
Sundry income	1,772	3,270
	<u>371,739</u>	<u>344,164</u>
Total incoming resources	<u><u>418,404</u></u>	<u><u>382,547</u></u>
RESOURCES EXPENDED		
Charitable activities - other		
Donation of minibus to John's Club	12,500	-
John's Club expenses	1,936	-
Charitable activities - Haylands Farm		
Repairs and renewals: machinery & equipment	1,032	-
Repairs and renewals: buildings & fences	6,569	14,390
Printing, postage, stationery & advertising	2,338	1,762
Veterinary fees	881	426
Legal and professional	1,260	926
Motor running expenses	8,312	8,399
Rent & rates Ryde shop	8,445	-
Water rates	1,420	2,825
Telephone	2,472	1,421
Total carried over page	47,165	53,132

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT - CONTINUED HAYLANDS FARM FOR THE YEAR ENDED 31 MARCH 2017

RESOURCES EXPENDED

Charitable activities - continued

Total from previous page	47,165	53,132
Insurance	5,858	12,807
Light and heat	12,699	10,176
Wages	268,981	241,901
Staff training and travel expenses	8,584	10,236
Student training	2,108	3,984
Sundries	3,828	5,417
Bad debts written off	1,433	824
Profit on sale of vehicles	(3,192)	-
Depreciation: equipment	4,097	4,301
Depreciation: buildings, fixtures & fittings	10,007	8,122
Depreciation: tractor	59	74
Depreciation: motor vehicle	4,553	7,407
Depreciation: craft equipment	14	16
Depreciation: computer	188	235
Total resources expended	366,382	335,649
Net income / (expenditure)	52,022	46,898

ISLE OF WIGHT MENCAP

INCOME & EXPENDITURE ACCOUNT

MENCAP SHOP

FOR THE YEAR ENDED 31 MARCH 2017

	2017	2016
	£	£
INCOMING RESOURCES		
Activities for generating funds		
Sales	39,379	42,430
Purchases	(6,192)	(3,426)
	<hr/>	<hr/>
Interest received	33,187	39,004
	6	9
	<hr/>	<hr/>
Total incoming resources	33,193	39,013
	<hr/> <hr/>	<hr/> <hr/>
RESOURCES EXPENDED		
Cost of generated funds		
Wages	16,277	14,093
Rent and rates	13,730	13,836
Light and heat	1,322	1,380
Telephone	840	454
Repairs and renewals	521	251
Insurance	289	279
Printing, postage, stationery and advertising	54	334
Sundries	812	2,106
Cleaning	470	553
Depreciation: fixtures, fittings, and equipment	54	60
	<hr/>	<hr/>
Total resources expended	34,369	33,346
	<hr/> <hr/>	<hr/> <hr/>
Net income / (expenditure)	(1,176)	5,667
	<hr/> <hr/>	<hr/> <hr/>
